

**पश्चिम रेलवे**



मंडल रेल प्रबंधक कार्यालय  
मुंबई सेंट्रल  
पिन कोड - 400008

ई / कल्याण/ SBF /1075/04/02 /2025-26/ (3)

दिनांक : 08.12.2025

सेवा में,

सभी वरिष्ठ अधीनस्थ  
मुंबई सेंट्रल -पश्चिम रेलवे।

**विषय:** वर्ष 2025-26 के लिए सामान्य/तकनीकी/व्यावसायिक शिक्षा के लिए ग्रेड पे रु.2400/- तक के ग्रेड पे काम करने वाले गैर-राजपत्रित रेलवे कर्मचारियों के बच्चों को कर्मचारी हित निधि से शैक्षिक छात्रवृत्ति।

सन्दर्भ: (i) इस कार्यालय का अधिसूचना संख्या ई/कल्याण/ SBF /1075/04/02 /2025-26/ (2)  
दिनांक:22.08.2025।

(ii) प्रधान कार्यालय सहायक कार्मिक अधिकारी (कल्याण & बिल) पत्र संख्या No. (SBF)  
1075/14/3 / 2025 - 26 दिनांक -02.12.2025।

उपरोक्त विषय के सन्दर्भ में, वर्ष 2025-26 के लिए सामान्य/तकनीकी/व्यावसायिक शिक्षा के लिए ग्रेड पे रु.2400/- तक पे काम करने वाले गैर-राजपत्रित रेलवे कर्मचारियों के बच्चों को कर्मचारी हित निधि से शैक्षिक छात्रवृत्ति आवेदन करने की अंतिम तिथि 25.11.2025 थी जिसे अब बढ़ाकर 31.03.2026 कर दिया गया है।

इच्छुक कर्मचारी नीचे दिये गए लिंक पर जाकर आवेदन कर सकते हैं।

लिंक : <http://203.153.40.19/bct/ek oo temp oo.php>



**छात्रवृत्ति फॉर्म जमा करने की अंतिम तिथि 31.03.2026 23:59 बजे तक है।**

(स्मिता म्हासदे)

सहायक कार्मिक अधिकारी (सामान्य) -मुंबई सेंट्रल

प्रति /- DS-WRMS, WREU, AISCSTREA, AIOBCREA



## WESTERN RAILWAY



**Headquarter Office, Personnel Department, Churchgate, Mumbai - 400 020**

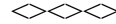
No. E (SBF)1075/14/3/2025-26

Date: 02/12/2025

**All Concerned.**

Sub: Application for grant of SCHOLARSHIP to the children of Non- Gazetted Railway employees Grade Pay up to Rs.2400/- and above 2400/- for the Year 2025-26 for technical and professional course.

Ref: This office Notification of even no 1&2 dated 08/08/2025



Kindly call for this office notification under reference wherein the last date for submission of application for grant of Scholarship under SBF to this office was 28/11/2025 which is now extended up to 31/03/2026 for both categories i.e. Grade Pay upto Rs.2400/- and above 2400/-

This may kindly be notified for the information of all by giving wide publicity.

(Kiran Vanker)  
APO (WEL& BILLS) &  
For Secretary CSBF Committee.

C/-All CSBF members.



Divisional Railway Manager Office, Mumbai Central

No. E/Wel/SBF /1075/04/02 /2025-26/ (2)

Date: 22.08.2025

To,

**All Senior Subordinates MMCT Division,  
Western Railways**

## NOTIFICATION

**Sub:** Educational Scholarship from SBF to the wards of Non-Gazetted Railway employees for the year 2025-26 working in **Grade Pay up to Rs. 2400/-** for General / Technical / Professional Education.

Ref: Dy. CPO (Wel) & Secretary CSBF Committee letter no. (SBF) 1075/14/3/2025-26 (2) dated 08.08.2025.

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**A) (i)** Scholarship for the courses mentioned below will be granted from SBF to the wards of Non-Gazetted Railway employees of all Departments, including RPF. Maximum admissible amount is Rs 18,000/- or actual tuition fee and other fees like admission fee, library fees, exam fees, building fund, insurance, whichever is less. On the date of application, the employee should be in Group 'C'/ erstwhile Group 'D'. **Grade Pay up to Rs. 2400/-**

(ii) This scholarship is **admissible for Diploma/Degree/Post-Graduation in engineering, Technical, Para-medical and also for general medical courses as well as for all general education courses like BA, B.Sc, B.Com, MBA, MCA, LLB, etc.** But, where the diploma is starting after 10th class, the scholarship will not be admissible for the first two years because such a ward would be getting children education allowance for the first two years of such course. Also, the **scholarship is not available for one year courses of any type.** Maximum ***number*** of eligible staff is encouraged to apply in this group. SBF members and SW's are requested to see that no eligible employee misses to apply in this group, i.e., in **Grade Pay up to Rs. 2400/-**

(iii) **ATKT (Allow to Keep Term) wards** are eligible for scholarship if candidate clear pass in next semester, those ATKT in previous semester will be eligible for scholarship.

B) The scholarships are admissible only to students undergoing Studies at institutions affiliated to universities and technical institutions recognized by AICTE or State Govt.

9.



C) Employees re-employed after superannuation and employees of non-Railway organization's on deputation to Railway are not eligible.

D) i) Separate application should be submitted for each child.

ii) Application in prescribed Proforma in Annexure "A" duly signed by the head of the Institution and self-attested copy of mark sheets, duly forwarded by the controlling officer under his name, signature and rubber stamp of the Office, and should be sent to **DRM (E) MMCT ONLINE/ekarmikbct.**

(Link: [http://203.153.40.19/bct/ek\\_oo\\_temp\\_oo.php](http://203.153.40.19/bct/ek_oo_temp_oo.php) )

iii) Fee receipt of current year to be attached along with application form.

E) Scholarship once granted will continue till completion of the Course for which it is granted. However, if the employee resigns from service, it will be ceased from the date of demitting service.

F) Those getting scholarship from any other source, like Government / NGO / WRWWO etc. can apply for scholarship under SBF only to the extent of an amount which falls short of Rs.18, 000/- For e.g. if someone has spent Rs. 20, 000/- by way of fees and is getting a scholarship of Rs.10, 000/- from the Government against the said fees, he can apply only to the extent of  $18,000 - 10,000 = \text{Rs. } 8,000/-$  from SBF. It is to be kept in mind that the SBF scholarships are in the nature of support to meet the expenses of education and cannot be a source of profit. In case excess claim is detected, the claimant would be liable for disciplinary action. The amount of scholarship received from any other source should be stated in the application and this aspect should be scrutinized by LSBF Committee.

G) Applications received incomplete due to valid reasons such as non-receipt of marks or any other information, will be kept pending at Division Office.

H) The name and designation of the officer signing the endorsement at the end of application form should be indicated with date and rubber stamp of the office.

I) The submission of application form is through ONLINE mode only, except RPF staff. The staff desired should apply online on official website ekarmikbct by clicking on the link [http://203.153.40.19/bct/ek\\_oo\\_temp\\_oo.php](http://203.153.40.19/bct/ek_oo_temp_oo.php)

**Ekarmik mobile application is available on Google Play Store application**

J) Advance copy of application directly received from the employees will not be entertained.

The last date for submission of scholarship form is 25.11.2025 by 23:59

**Encl:** Copy of application form Annexure 'A'



(Smita Mhasde)

APO (G) BCT

For DRM (E) BCT

**C/- DS-WRMS, WREU, AISCSTREA, AIOBCREA**

**Section A - Details of Employee**

1	Name of the employee (In BLOCK LETTERS):				
2	Designation	PF:			
3	Department	Place of Working:			
		Division/Unit:			
4	Officer In-charge				
5	Pay Bill Unit No.				
6	Pay Matrix	Pay Level:			
	Pay Band	Grade Pay:			
(Note: Only Substantive Pay will be quoted and not the pay granted under MACP)					
7	Community	UR	SC	ST	OBC
	(Tick the correct option)				

**Section B: Detailed particulars in whose favor application is made**

1	Name of the student/ward			
2	Relationship with the employee			
3	Whether eligible for passes			
4	Whether married or unmarried			
5	Name of college/Institute			
6	Name of the course		Stage of study during 2025-26	
	Whether Degree or Diploma			
7	Duration of course	Years:	Semester:	
8	Whether admitted in Railway subsidized hostel		If yes, Name of the Hostel	
9	Name of last exam passed i.e. 2024-25		%age of marks:	

(Note: In case of semester system, please submit mark sheets of each semester)

**NOTE: -**

- i) Copy of passing mark sheet (Self attested)
- ii) In the event of ward being given scholarship, full messing charges are liable to be recovered by the Rlys.
- iii) If the scholarship is sanctioned by WRWWO then remit the Scholarship received by SBF to RSBF Head No 00812104

**Declaration:** I declare that the ward is not getting any scholarship from Govt./NGO/WRWWO or is getting a scholarship / aid of Rs. \_\_\_\_\_ from and the present claim is being made only for the amount by which such scholarship / aid falls short of Rs. 18000/-

**Certified that the information given by me is correct. In the event of any irregularity/discrepancy or concealment of fact, I will render myself liable for DAR action and refund the scholarship if sanctioned & received.**

P&T / Mobile No.: \_\_\_\_\_

Name:

Sign of the employee: \_\_\_\_\_

Designation:

Office:

**Encl-** Self attested copies of SSC/HSC/ Graduation mark sheet at initial stage & passing Mark sheets of relevant year whichever is applicable.

Rail Auto phone:

Sign of forwarding Unit In-charge: \_\_\_\_\_

Designation:

Date & Seal:

**NOTE:** - It is certified that all above particulars of the employee are verified & found correct as per check list attached & employee has submitted all required documents as per check list.



Signature of dealing SBF Clerk/Inspector:

Signature of Personnel Officer:

Name:

Name:

Designation:

Division:

Division:

**CHECK LIST FOR NEW SCHOLARSHIP**

- a) No rider for any of the courses as indicated in the Notification.
- b) In case of Grade/Point system in mark sheets College Authority has to certify the percentage of marks in "Annexure-A" without which application will not be considered.
- c) Employee has to submit all required self-attested copies of passing mark sheet with application and Fee Receipt without which case will not be considered
- d) In case of Semester system, please enclose mark sheet of both the semester.

Stage of Study	Mark sheets to be produced
1 <sup>st</sup> year	HSC/SSC/Graduation course on basis of which admission is sought.
2 <sup>nd</sup> Year	I & II Semester Mark sheets/annual mark sheet of 1 <sup>st</sup> year
3 <sup>rd</sup> Year	III & IV Semester Mark sheets/annual mark sheet of 2 <sup>nd</sup> year
4 <sup>th</sup> Year	V & VI Semester Mark sheets/annual mark sheet of 3 <sup>rd</sup> year
5 <sup>th</sup> Year	VII & VIII Semester Mark sheets/annual mark sheet of 4 <sup>th</sup> year
In the case of medical streams when there is annual exam not held then Bonafide Certificate may be submitted.	



**Form to be certified by Head of the College/Institution for claiming Scholarships for the year 2025-26 from Western Railway.**

**(Note- Any Alteration/deletions in the proforma will lead to rejection)**

Certified the Master/Miss \_\_\_\_\_ Son/Daughter of Shri/Smt \_\_\_\_\_ is Bonafide student of this Institute/College and this institute/college is recognized by AICTE Affiliated to the state of \_\_\_\_\_ and examinations are conducted by the university/ Board \_\_\_\_\_.

**This is full time course and NOT part time course or correspondence course.**

**Particulars of this student as per record are as under:**

1. Name of course (In Full): \_\_\_\_\_
2. Date of initial admission: \_\_\_\_\_
3. Stage of study during year 2025-26 : Year \_\_\_\_\_ Semester \_\_\_\_\_
4. Total duration of course : \_\_\_\_\_
5. Academic session 2025-26 : from \_\_\_\_\_ to \_\_\_\_\_
- 6 a) whether in receipt of Scholarship/Stipend \_\_\_\_\_  
or any monetary assistance from college/state Govt. and any other sources
- b) If yes. Amount of Scholarship \_\_\_\_\_ Received per annum
- c) Year from which regularly getting \_\_\_\_\_
7. In case of grade system, it is certified that ward has got marks in each semester/annual exam \_\_\_\_\_

It is certified that all the above particulars of above student are verified by college Authority and found correct.

Signature of the Head of College/Institute

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date:

Place:

College Seal: