

WESTERN RAILWAY

No. E/D /890/40/VOL.II

DRM's OFFICE  
MUMBAI CENTRAL  
Date:20/05/25

To,  
All Concerned,  
Units of Mumbai Division

Sub: - Typing Test for those recruited against sports quota, Compassionate Ground and Promoted from Group `D' to Group `C' Posts-Admin Deptt BCT Division.

\*\*\*\*\*

Typing test for those recruited against sports quota, Compassionate Ground and promoted from group `D' to group `C' posts-Admin Dept.-BCT Division, is fixed as under:

Sr. No.	Total Employees	Date & Venue
1	23 Nos	Date: 07/06/25 Day: Saturday Venue: DRM's Office BCT Goonj Hall

***It is advised that all enlisted employees should send their acceptance in writing to this office. Their Incharge, Supervisor should ensure the same.***

In terms of GM(E) CCG's letter No. EP/839/10 VOL III Dt. 20/07/2005, instead of testing the typewriting skills on typewriter the same will be tested on Personal Computer (PCs) at the speed of 30 word per minute in English or 25 words per minute in Hindi, ***if the employee is willing to give test in Hindi, they will inform E/D/BCT section accordingly prior 10 days in advance of the typing test.*** However, the staff who desire to give typewriting test on typewriter, the same may be arranged by them.

The employees should also note that they have to pass typing test, failing which employee will be reverted back to their original post. Employees advise to practice typing on computers for better performance in test.

--2--

It will be responsibility of CHOS/OS and Senior Supervisors under whom the employees are working to get the instructions noted by all the staff concerned and relieve them in time to appear for the typing test on the date and time shown against each. Those who are absent, intimation should be sent at their residence. Acknowledgement may be sent to this office for record. Further if there is any change in unit/stn. of the said staff it should be brought to the notice of this office immediately. It should also be brought to the notice of all the staff, concerned that no second chance will be given if any one of them remains absent.

If the names of any employee working as Jr.CK, Sr.CK, OS appointed/promoted from group `D` to group `C` on provisional basis, subject to pursuing to typewriting skill test in ministerial cadre is not notified or any names are left over, they should approach CHOS of ED section with application forwarded through proper channel immediately, for necessary action.

This has the approval of competent authority.

Enclosed : List of Employees.

Digitally Signed by Smita

Baburao Mhasde

Date: 20-05-2025 13:11:53

(Smita Mhasde)

Reason: Approved

APO/G/MMCT

For DRM (E) BCT

C/- Sr. DPO, DPO, APO (Bills),APO(M),APO(Elect)APO(T),  
CHOS/OS (Estt) in Charge of Section.

Ch.OS/OS I/c of sections, I/c of Subordinate Supervisors of Units  
/Stn/Office concerned. Divl. Secy. WRMS-BCT, WREU-GTR, SC-  
ST/OBC-Assoc BCT/PDGR **Computer Cell Incharge of  
DRM's office, BCT - He is requested to make necessary  
arrangements for PC for holding the Typing test.**

**TYPING TEST LIST 2025**

SR NO	NAME OF EMPLOYEE	PF NO	DESG/DEPT	MODE	GRP	TIMING
1	SACHIN GAIKWAD	21229804825	JRCK/MD-JRH	1 <sup>st</sup> attempt NOT QUALIFIED	ESTT	10.30AM
2	SHANTI KUMARI		JR CK/MX	1 <sup>st</sup> attempt NOT QUALIFIED	OCMG	10.30AM
3	MANISHA CHAUHAN	21229810636	JR CK/R&D SECTION	ABSENT	OCMG	10.30AM
4	VARTIKA RAWAT	21229810635	JR CK/R&D SECTION	ABSENT	OCMG	10.30AM
5	BHARGAV MIRAI	50813849183	JR CK/SSE/PWAY/ST	NQ LONG ABSENT	WSMB	10.30AM
6	MINAKSHI DONGRE	50812355616	JR CK/DY CPO(S&C)	PROMOTED FROM GROUP D TO GROUP C	WSMB	10.30AM
7	ASMITA GAWADE	50813870867	JR CK/SR DPO/MMCT	PROMOTED FROM GROUP D TO GROUP C	ESTT	10.30AM
8	IFTEKAR AHMAD	50813874395	JR CK/SR DPO/MMCT	PROMOTED FROM GROUP D TO GROUP C	ESTT	10.30AM
9	AAKASH YADAV	50813879483	JR CK/SR DFO/BA	PROMOTED FROM GROUP D TO GROUP C	OCMG	10.30AM
10	TANVI AIL	21229807617	JRCK/DCM/BCT	PROMOTED FROM GROUP D TO GROUP C	OCMG	10.30AM
11	SUMAN M SAROJ	21129804329	JR CK/SR DPO/MMCT	PROMOTED FROM GROUP D TO GROUP C	ESTT	10.30AM
12	TUSHAR KADAM	21229812540	JRCK/COMM/MMCT	SPORTS QUOTA	OCMG	10.30AM
13	ASTHA SINGH	21229813899	JRCK/SS/STC	SPORTS QUOTA	OCMG	10.30AM
14	SALONI	21229813895	JRCK/CCC/BA	SPORTS QUOTA	OCMG	10.30AM
15	ASHA SHARMA	21229814048	JRCK/TRS/BL	SCOUTS&GUIDE QUOTA	WSMB	10.30AM
16	SWEDA CHANDRAN	50813909627	JRCK/ADEN/BA	ABSENT	ESTT	10.30AM

**File No.WR-MMCT0PERS(PREO)/350/2021-O/o SR DPO/MMCT/WR**

17	DASHRATH MAHAJAN	50813878019	JRCK/SS/CCG	ABSENT	OCMG	10.30AM
18	JAGDISH SOLANKI	50813867207	JRCK/SR DSTE/CO	PROMOTED FROM GROUP D TO GROUP C	WSMB	10.30AM
19	MAHENDRA MAHAJAN	50813877971	JR CK/SR DEE/TRS/BL	PROMOTED FROM GROUP D TO GROUP C	WSMB	10.30AM
20	PRAVIN PAWAR	50813877899	JRCK/CWM/MX	PROMOTED FROM GROUP D TO GROUP C	WSMB	10.30AM
21	RAKESH SURYAVANSHI	50815250623	JR CK/CMS/BL	PROMOTED FROM GROUP D TO GROUP C	WSMB	10.30AM
22	RENUKA MARIAPAN	7629800662	JRCK/R&D SECTION	PROMOTED FROM GROUP D TO GROUP C	OCMG	10.30AM
23	UMESH J PATIL	50813879723	JR CK/SR DPO/MMCT	PROMOTED FROM GROUP D TO GROUP C	ESTT	10.30AM

**The below listed Employees are exempted from Typing Test which is going to be held on 07/06/25. As per Railway board letter Dtd 22.04.2015**

<b>The following Employees who are exempted from the typing test on completion of 45years of age.</b>					
<b>SR NO</b>	<b>NAME OF EMPLOYEE</b>	<b>DOB</b>	<b>DESG/DEPT</b>	<b>GROUP</b>	<b>REMARKS</b>
1	GAJANAN CHAUHAN PF:50813654690	28/01/68	JRCK/R&D SECTION	OCMG	45 YEARS & ABOVE
2	RAJMANI RADHESHYAM KURMI PF: 50813618398	12/10/ 77	JRCK	WSMB	45 YEARS & ABOVE